

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING THE NEGOTIATION AND EXECUTION OF SIX PROFESSIONAL SERVICES AGREEMENTS WITH BEATY PALMER ARCHITECTS, INC., CHESNEY MORALES PARTNERS, INC., MARMON MOK, LP., DEBRA J. DOCKERY, ARCHITECT, P.C., WESTEAST DESIGN GROUP, AND MUNOZ ARCHITECTS DBA ALTA ARCHITECTS, INC., FOR ON-CALL ARCHITECTURAL SERVICES RELATED TO CONSTRUCTION PROJECTS CITYWIDE. EACH CONTRACT WILL HAVE AN ESTIMATED VALUE OF \$500,000.00 PER YEAR FOR AN INITIAL THREE-YEAR TERM WITH TWO ONE-YEAR OPTIONS TO RENEW FOR AN ESTIMATED VALUE OF \$2,500,000.00 PER CONTRACT TOTALING AN ESTIMATED VALUE OF \$15,000,000.00. POTENTIAL FUNDING SOURCES MAY INCLUDE, BUT ARE NOT LIMITED TO, GENERAL OBLIGATION BOND FUNDS, CERTIFICATES OF OBLIGATION, TAX NOTES, THE GENERAL FUND OR OTHER FUNDING SOURCES.**

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**WHEREAS,** professional architectural services may be used as needed during the execution of City projects. These agreements allow consultants to assemble team members of various disciplines to address the potential issues and commence services immediately upon the City's need of service. As part of the department's continuing efforts to improve efficiency, Public Works will utilize services under these agreements to expedite project delivery and completion. These consultants may also be called upon due to unforeseen issues that require minimal design services but are imperative for continued facility operation and community services or benefits; and

**WHEREAS,** The professional architectural services provided under this agreement may include, but are not limited to, the assessment and evaluation of facilities: roofing systems, design services for minor interior modifications, improved accessibility for the disabled, periodic field observation as required, design and construction coordination and administration, coordination and administration assistance with permitting and code requirements, project management and cost estimating services as required per project needs, and development of recommendations for repairs, preparation of plans and specifications for the oversight of any required construction, repair, rehabilitation or alteration of a facility or improvement as necessary; and

**WHEREAS,** the consultants will be expected to perform work identified by City staff through individual task proposals based on needs for services through individual proposals as negotiated

with City staff. They will perform services specified by the task orders individually negotiated with City and invoice the City in accordance with compensation terms in the professional service agreement, allowing for the immediate execution of work instead of soliciting these services on a per project basis; and

**WHEREAS**, the City issued a Request for Qualifications (RFQ) for on-call architectural services on April 18, 2022, and twenty-one (21) firms responded and submitted their Statement of Qualifications (SOQs) by the deadline of June 2, 2022; and

**WHEREAS**, a selection committee made up of City staff from the City Manager's Office, Public Works Department and the Center City Development and Operations Department evaluated and ranked the remaining responsive submissions based on the published evaluation criteria, including: experience, background and qualifications, key personnel and sub-consultants; understanding of the project and proposed management plan; as well as experience with the San Antonio region and past performance; and

**WHEREAS**, in accordance with Small Business Economic Development Advocacy (SBEDA) Program requirements, the RFQ submittals were reviewed by a Goal Setting Committee, which set a 21% Minority/Women Business Enterprise (M/WBE) subcontracting goal. The recommended firms have committed to meeting the subcontractor participation goals, and

**WHEREAS**, City Staff recommends the negotiation and execution of six Professional Services Agreements with Beaty Palmer Architects, Inc., Chesney Morales Partners, Inc., Marmon Mok, LP., Debra J. Dockery, Architect, P.C., WestEast Design Group, and Munoz Architects dba Alta Architects, Inc., for on-call architectural services related to construction projects citywide. Each contract will have an estimated value of \$500,000.00 per year for an initial three-year term with two one-year options to renew for an estimated value of \$2,500,000.00 per contract totaling an estimated value of \$15,000,000.00; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** This ordinance approves the negotiation and execution of six Professional Services Agreements with Beaty Palmer Architects, Inc., Chesney Morales Partners, Inc., Marmon Mok, LP., Debra J. Dockery, Architect, P.C., WestEast Design Group, and Munoz Architects dba Alta Architects, Inc., for on-call architectural services related to construction projects citywide. Each contract will have an estimated value of \$500,000.00 per year for an initial three-year term with two one-year options to renew for an estimated value of \$2,500,000.00 per contract totaling a estimated value of \$15,000,000.00. Potential funding sources may include, but are not limited to, General Obligation Bond funds, Certificates of Obligation, Tax Notes, the General Fund or other funding sources. The City Manager, or his designee, is authorized to execute the Agreement, a copy of which is attached as **Exhibit 1**.

**SECTION 2.** Funding for this ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the

Operating, Grants, and/or Capital Budget funding sources identified. All expenditures will comply with Operating, Grants, and/or Capital Budgets for current and future fiscal years.

**SECTION 3.** Payment not to exceed \$500,000.00 is authorized to be encumbered with purchase orders and made payable to Beaty Palmer Architects, Inc., for on-call architectural services.

**SECTION 4.** Payment not to exceed \$500,000.00 is authorized to be encumbered with purchase orders and made payable to Chesney Morales Partners, Inc., for on-call architectural services.

**SECTION 5.** Payment not to exceed \$500,000.00 is authorized to be encumbered with purchase orders and made payable to Marmon Mok, LP., for on-call architectural services.

**SECTION 6.** Payment not to exceed \$500,000.00 is authorized to be encumbered with purchase orders and made payable to Debra J. Dockery, Architect, P.C., for on-call architectural services.

**SECTION 7.** Payment not to exceed \$500,000.00 is authorized to be encumbered with purchase orders and made payable to WestEast Design Group for on-call architectural services.

**SECTION 8.** Payment not to exceed \$500,000.00 is authorized to be encumbered with purchase orders and made payable to Munoz Architects dba Alta Architects, Inc., for on-call architectural services.

**SECTION 9.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 10.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this \_\_\_\_ day of October, 2022.**

**M     A     Y     O     R**

Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

**TG**  
**10/20/22**  
**Item No. 22-187576**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney